MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

For:	**CHED REGIONAL DIRECTORS / OFFICERS-IN-CHARGE**
	UNIFAST REGIONAL COORDINATORS
From:	**ATTY. RYAN L. ESTEVEZ** OIC, Office of the Executive Director IV
Subject:	**CAPACITY BUILDING ON THE PRACTICAL APPLICATION OF THE HARMONIZED GENDER AND DEVELOPMENT GUIDELINES (HGDG)**
Date:	July 24, 2020
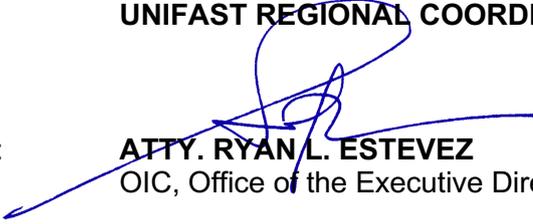
During the planning session recently organized by CHED Central Office to adjust the Gender and Development Plan and Budget 2020, the UniFAST identified the following projects that can be charged to the GAD budget:

1. Information dissemination through IEC materials and social media campaigns during the annual Women's Month, the Violence Against Women and Children (VAWC) 18-day campaign, and other GAD-related yearly advocacy campaigns.
2. Issuance of a memorandum to all Philippine Higher Education Institutions to use sex disaggregated data when submitting reports of beneficiaries under the R.A. 10931 programs being implemented by UniFAST.

In this connection, the UniFAST Central Offices staff and selected Regional Coordinators (one RC per CHED Regional Office) are invited by the GAD Focal Committee of the Commission to join the workshop entitled "**Capacity Building on the Practical Application of the Harmonized Gender and Development Guidelines (HGDG)"** on **Monday, July 27, 2020,** starting 9:00 am via Zoom. The HGDG is a powerful tool in GAD planning and budgeting, ensuring that programs and projects undertaken by an agency in their various stages are gender responsive.

Our Advocacy, Promotions, and Career Guidance Division staff will coordinate with your office to confirm the attendance of your nominated RC and provide additional details of the said activity.

Thank you for your usual support and cooperation.